



# PROPOSAL KIT SAMPLE

## SAMPLE CONTRACT PACK DOCUMENT

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For example, some documents are used in a longer sequence one after the other. Some include optional exhibit and schedules.

Also see this article for proposal and contract writing best practices:



<https://www.proposalkit.com/htm/business-proposal-writing-tips.htm>

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## NOTIFICATION OF TERMINATION OF SERVICES

<<CurrentDate>>

<<Company>>

<<Address1>>

<<Address2>>

<<City>>, <<State>> <<PostalCode>>

Phone: <<WorkPhone>> Fax: <<Fax>>

Re: Notification of Termination and Suspension of Services

Dear <<CustSalutation>> <<CustLastName>>,

As per our previous notifications (see attached), this notification is to inform you that your account with us has now been suspended for being more than 61 days past due for the month of <<CurrentMonth>> and in the amount of <<Amount>>.

All access to company services, as per our service agreement, has now been suspended.

Further, you are in breach of paragraph <<Insert Paragraph Breached here>> of the Agreement, which provides that

## DEMO CONTRACT

**This demo contract has been truncated. The complete editable version of this document is available in the Contract Pack template collections**

<https://www.proposalkit.com/htm/legal-contract-templates/problem-notification/termination-of-account-notice.htm>

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.

This contract document is included in the [Proposal Kit Professional](#) and one or more [Contract Pack](#) products.

This sample has been truncated to only show the first part. The complete editable version of this contract is included in Proposal Kit Professional and Contract Pack products found at:

[ProposalKit.com/htm/proposal-software-products.htm](http://ProposalKit.com/htm/proposal-software-products.htm)

