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Statement of Work <<CurrentDate>>

To:	<<Vendor Company>>
Re:	<<Project Name>>
Statement of Work ID#:	<<SOW ID#>>
Budget:	Not to exceed \$ _____
Purpose:	<< Insert Short Description >>
Contact:	<< Insert Contact >>
Fee Schedule:	<< Insert Terms >>
Due Date	<< Insert Due Date >>

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Administrative Requirements:

1. << Insert Administrative Requirement. >>
2. << Insert Administrative Requirement. >>
3. <<Vendor Company>> will develop this project under the terms and conditions of the Software Development Agreement [SDA] executed by the parties << Insert Execution Date >>.
4. <<Company>> reserves the right to withhold all payments until all technical requirements have been demonstrated or met.
5. A technical specification (“the specification”) outlining the proposed solution will be provided by <<Vendor Company>> and accepted by <<Company>> and shall be considered a deliverable to be met by <<Vendor Company>> under this agreement.
6. All contributing developers or contactors will provide detailed invoices and have signed non-disclosure agreements prior to performing work on <<Company>> projects under

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This sample has been truncated to only show part of the first page. The complete editable version of this document can be purchased as part of the Proposal Kit or Contract Pack collections <http://www.proposalkit.com/htm/products.htm>

See the product compare chart for which product(s) this document is included in at: <http://www.proposalkit.com/htm/compare5.htm>