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PERSONAL DIGITAL ASSISTANT (PDA) USAGE POLICY

The purpose of this policy is to set forth a Company Personal Digital Assistant (PDA) Usage Policy by which employees and contractors will abide while using, leasing or otherwise making use of Personal Digital Assistant (PDA) devices. The intention of this policy is to provide proper guidance to employees and contractors who make use of PDAs during the course of their work with <<Company>>. As an employee or contractor of <<Company>>, you are required to comply with this policy at all times.

Terms and Conditions

The Personal Digital Assistant (PDA) Usage Policy is as follows:

1. Definitions.

For the purpose of this Personal Digital Assistant (PDA) Usage Policy, a PDA shall be defined as a hand-held computing device that provides Internet access (wireless or otherwise), software applications, phone and email services, and network connectivity through cellular, Wi-Fi or other networks.

2. Approved List of Devices (Hardware).

Due to the changing nature of PDA devices, <<Company>> shall only support a limited number of hardware devices and configurations. This is done in order to provide employees with a high level of support while ensuring enough flexibility for employees to select the appropriate PDA that

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