

Business Contracts



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<<Company>> EMPLOYMENT VERIFICATION LETTER

<<CurrentDate>>

Re: <<Company>> Employment Verification Letter

To Whom It May Concern:

This letter is to confirm that <<ContractFirstName>> <<ContractLastName>> has been employed with us in good standing since <<Employment Start Date>> on a full-time basis as <<ContractJobTitle>> at a current annual salary of <<insert dollar amount >>.

<< If salary or location information is confidential or not required for verification you can remove those sections. Depending on the situation this may not be given out for security or privacy issues. >>

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