



# PROPOSAL KIT SAMPLE

## SAMPLE CONTRACT PACK DOCUMENT

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For example, some documents are used in a longer sequence one after the other. Some include optional exhibit and schedules.

Also see this article for proposal and contract writing best practices:



<https://www.proposalkit.com/htm/business-proposal-writing-tips.htm>

[Click here to purchase Contract Pack](#)

## RESIGNATION OF EMPLOYMENT AGREEMENT (CONTRACTOR)

<<Company>> ("Company") and <<ContractFirstName>> <<ContractLastName>> ("Contractor") hereby agree to this Resignation Agreement, effective <<CurrentDate>>. As a reminder, the Company's non-disclosure and non-distribution agreements are excerpted below.

Contractor and Company had a temporary employment agreement ("The Agreement") from <<StartDate>> through <<EndDate>> (the "employment term") and agree to the following terms and conditions.

Contractor agrees that during the course of employment with Company, nothing verbal, written, or otherwise shall be construed to create an employer-employee relationship between the parties during the course of The Agreement. It is understood that Contractor is solely responsible to pay all applicable taxes owed from all monies received from Company during the employment term, including payments owed to vendors, employees, and subagents.

Contractor will not disclose or distribute in any format or forum any information about Company or its clients, vendors, owners, shareholders, contractors, partners, officers, directors, board members, or Company's affiliated companies that Contractor knows to be confidential or considered to be a trade secret, patent, copyright, trademark, service mark, or trade name. This shall also include any information on projects or products invented or developed by Contractor or Company during the course of employment with Company.

Contractor agrees not to make statements relating to employment with Company or to The Agreement that can be construed as libelous, slanderous, critical, or otherwise derogatory of Company or its employees, contractors, agents, partners, shareholders, officers, directors, board members, and affiliated companies.

Contractor certifies that he/she has turned in to Company all letters, documents, memoranda, papers, notes, and all electronic copies thereof or any other materials or Intellectual Property that are the rightful property of Company. Contractor also certifies that he/she is not in

Company Initials \_\_\_\_\_ Contractor Initials \_\_\_\_\_

# DEMO CONTRACT

This demo contract has been truncated. The complete editable 2 page version of this document is available in the Contract Pack template collections

<https://www.proposalkit.com/htm/legal-contract-templates/contractor-employee-contracts/contractor-firing-termination-resignation-employment.htm>

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.

Company Initials \_\_\_\_\_ Contractor Initials \_\_\_\_\_

This contract document is included in the [Proposal Kit Professional](#) and one or more [Contract Pack](#) products.

This sample has been truncated to only show the first part. The complete editable version of this contract is included in Proposal Kit Professional and Contract Pack products found at:

[ProposalKit.com/htm/proposal-software-products.htm](https://ProposalKit.com/htm/proposal-software-products.htm)

