

# SAMPLE CONTRACT PACK DOCUMENT

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For example, some documents are used in a longer sequence one after the other. Some include optional exhibit and schedules.

Also see this article for proposal and contract writing best practices:



https://www.proposalkit.com/htm/business-proposal-writing-tips.htm

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### PROJECT CANCELLATION AGREEMENT

THIS AGREEMENT is made this <<CurrentDay>> day of <<CurrentMonth>>, <<CurrentYear>> by and between <<Company>> ("Consultants") and <<CustCompany>> ("Customer").

#### **Agreements**

In consideration of the mutual covenants set forth in this Agreement, Customer and Consultants hereby agree to cancel any and all work, projects or labor as follows:

#### 1. Cancellation of Services.

Consultants shall cease any and all computer consulting services described below (the "Services" or "Work Product"), as well as any additional services that Customer has requested.

Services include, but are not limited to:

- a) <<Enter Service or Work Product Description here>>
- b) <<Enter Service or Work Product Description here>>
- c) <<Enter Service or Work Product Description here>>
- d) <<Enter Service or Work Product Description here>>

### 2. Termination Obligations.

Upon termination of this Agreement, Consultants shall transfer and make available to Customer all property and materials in Consultant's possession or subject to Consultant's control that are the rightful property of Customer. The Consultant shall make every reasonable effort to secure all written or descriptive matter which pertains to the Services or Work Product and agrees to provide reasonable cooperation to arrange for the transfer of all property, contracts, agreements, supplies and other third party interests, including those not then utilized, and all rights and

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claims thereto and therein. In the event of loss or destruction of any such material or descriptive matter, Consultants shall immediately notify Customer of the details of the loss or destruction in writing and provide the necessary information for a loss statement or other documentation to Customer.

## 3. Ownership Rights.

The Consultant shall have ownership to all Consultant's Materials. "Consultant's Material consists of all copyrightable:

- a) Materials that do not constitute Services or Work Product (as defined in Sect 1, Services and Exhibit B, Specifications).
- b) Materials that are solely owned by Consultants or licensed to Consultants.
- c) Materials that are incorporated into the Work Product or a part of the Services.

Additional material shall include, but are not limited to:

<< Insert details about additional material here. >>

Consultant shall hold all right, title, and interest in and to Consultant's Material. Customer shall not do anything that may infringe upon or in any way undermine Consultants' right, title, and interest in the Consultant's Material, as described in this paragraph 4. Notwithstanding the above, Consultant hereby grants Customer an unrestricted, nonexclusive, perpetual, fully paid-up worldwide license for the use or for the sublicense of the use of Consultant's Material for the purpose of

<< Insert purpose materials will be used for here. >>

### 4. Outstanding Final Compensation and Hold Harmless Agreements.

For all of Consultants' services rendered to Customer under any Previous Agreement, Customer shall compensate Consultants, in cash, pursuant to the terms of Exhibit A attached hereto. By accepting the terms of this offer and signing in the space provided below, you hereby release and

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forever discharge and hold Customer, its successors, employers, employees, agents, officers, directors, shareholders, affiliates and insurers harmless of all claims, suits or liability, directly or indirectly related to your employment, retainment of services or the termination of such services and specifically

# **DEMO CONTRACT**

This demo contract has been truncated. The complete 4 page editable version of this document is available in the Contract Pack template collections

https://www.proposalkit.com/htm/legal-contract-templates/problem-notification/contract-dissolution-agreement.htm

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project. This contract document is included in the <u>Proposal Kit Professional</u> and one or more <u>Contract Pack</u> products.

This sample has been truncated to only show the first part. The complete editable version of this contract is included in Proposal Kit Professional and Contract Pack products found at:

ProposalKit.com/htm/proposal-software-products.htm



