

Business Contracts



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GIVING NOTICE OF BREACH OF AGREEMENT DEMANDING CORRECTIVE ACTION

<<CurrentDate>>

<<Company>>

<<Address1>>

<<Address2>>

<<City>>, <<State>> <<PostalCode>>

Phone <<WorkPhone>> - Fax <<Fax>>

Re: Our Agreement

Dear <<CustSalutation>> <<CustLastName>>,

The purpose of this letter is to give formal notice of your breach of our Agreement << Insert the title of the contract or agreement which was breached >>, dated <<Insert date of contract>>.

Specifically, you are in breach of paragraph << Insert Paragraph Breached here >> of the Agreement, which provides that << Insert what was breached >>.

Please be advised that if << Insert corrective action that must be done >>, I will have no choice but to refer this matter to legal counsel for

DEMO CONTRACT

This demo contract has been truncated to only show part of the first page. The complete editable version of this document is available in the Contract Pack template collections

<http://www.proposalkit.com/htm/legal-contract-templates/problem-notification/breach-of-contract-notification-form.htm>

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S A M P L E

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